

SUGGESTED AUDIO-VISUAL SET UP

- Presentation Format is 16:9, HDMI connector using MAC Keynote on personal Lap Top
- If screen(s) are not easily visible from the presentation location, a down stage monitor (DSM) may be required
- If IMAG is used, a down stage monitor (DSM) exclusively for Derek's slides is a must
- Derek will not use a podium a small table for notes on stage or floor is requested
- Lapel wireless microphone
- Audio patch needed to the presenter Lap Top

Note:

- Derek usually sets up at least one hour before his presentation
- Derek will provide the laptop and remote control. The laptop can be positioned anywhere in the room
- If available, a stage facing clock is recommended but not imperative